

BUSINESS EXPO 2010

Presented by the Greater Providence Chamber of Commerce

May 4 & 5, Rhode Island Convention Center

Application and Agreement for Exhibit Space

The undersigned company or organization (the "Exhibitor") hereby applies to the Greater Providence Chamber of Commerce (the "Management") for exhibit space at the Business To Business Exposition (the "Exposition") to be held on May 4 and 5, 2010 at the Rhode Island Convention Center, Providence, Rhode Island.

The Exhibitor, by the signature of its authorized representative set forth below, agrees to comply with all instructions, conditions and rules and regulations of the Application and Agreement for Exhibit Space printed below and on the reverse side of this form, and with any amendments thereto and any additional instructions, conditions and rules and regulations which the Management shall deem in its sole discretion to be necessary or desirable.

The Exhibitor further agrees to comply with all conditions under which the facilities at the Rhode Island Convention Center are provided to the Management for use in connection with the Exposition.

EXHIBITOR: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____

Web Site Address: _____

Name of company representative: _____

Title: _____

AUTHORIZED SIGNATURE: _____

Person responsible for accounts payable:(if different from above) _____

Your company's primary business: _____

Products/services you will be featuring at the show: _____

Companies you do not wish to be near: _____

There will/will not be a noise factor in the operation of equipment such as: _____

Enclosed is my check for:

_____ \$300. non-refundable deposit

10' x 10' Booth Rate:

_____ \$995. full payment one 10' x 10' booth (member rate), by April 2, 2010

10" x 8' Booth Rate: (inline booth numbers 100 - 121 (except 101), 1201 - 1215, 1217, 1219, 1221, 1225, 1227, 1229, 1231, 1233)

_____ \$850. full payment one 10' x 8' booth (member rate), by April 2, 2010

20' x 20' Booth Rate: Two available 101 and 1111

_____ \$3,500. full payment 20'x 20' booth by April 2, 2010

Destination Booth Rate: Two available 325 and 1101

_____ \$7,000. full payment one Destination booth (20' x 40') by April 2, 2010

Booth Number Choice: 1. _____ 2. _____ 3. _____

If you prefer to pay by credit card, please visit www.providencechamber.com and click on Business EXPO 2010 under Full Calendar of Events.

For Office Use Only

Booth #: _____

Salesperson: _____

Booth Rental Details

Balance due by April 2, 2010

Inline booth rental (10' x 10' or 10' x 8') includes pipe & drape, one 6' covered table, two folding chairs, a 5 amp duplex electrical outlet and a company profile in the official show program. Booth does not include carpet.

Consult Membership Sales Dept. to discuss 20'x 20' and Destination Area rental amenities.

Greater Providence Chamber of Commerce

30 Exchange Terrace
Providence, RI 02903-1793

For more information call the Greater Providence Chamber of Commerce at (401) 521-5000.

Email:

dcabral@provchamber.com

Web:

www.providencechamber.com

Show Hours:

May 4: 10 a.m. - 7 p.m.

May 5: 9 a.m. - 3 p.m.

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RULES & REGULATIONS

1. **BINDING CONTRACT.** The Application and Agreement for Exhibit Space (the "Agreement"), including these rules and regulations and any amendments or additions thereto, shall constitute a binding contract between the Exhibitor and the Management upon acceptance in writing by the Management. The Management reserves the right to determine, in its sole discretion, whether a prospective Exhibitor shall be eligible to participate in the Exposition.

2. **EXHIBIT SPACE ALLOCATION.** The Management will assign exhibit space to Exhibitors in the order in which applications for the same are received. If an applicant's choices of exhibit space have previously been assigned, the Management shall have the right, in its sole and absolute discretion, to assign to such applicant such exhibit space as the Management considers to be the best of the remaining available exhibit space. The Management reserves the right, in its sole and absolute discretion, to modify the exhibit space allocation at any time and determine the final arrangement of exhibits, as it shall deem necessary or desirable in order to produce the most effective layout.

3. **INSTALLATION AND REMOVAL.** Exhibitors will be given sufficient time to install and remove their exhibits as will be specified in the Exhibitor Service and Information Manual (the "Exhibitor Kit") to be furnished separately to each Exhibitor prior to the Exposition. Each Exhibitor hereby agrees to comply with all instructions, conditions and rules and regulations contained in the Exhibitor Kit, and such instructions, conditions and rules and regulations shall be deemed to be included within the Agreement between the Management and each Exhibitor.

4. **AVAILABLE SERVICES AND EQUIPMENT.** The Management will designate certain Exposition contractors to provide, among other services and materials, the following: An Exposition floor plan, furniture, booth and floor decorations, signs and electrical services. All Exposition contractors, and the services and materials to be provided by them, will be specified in the Exhibitor Kit to be furnished to each Exhibitor prior to the Exposition. The Management assumes no responsibility or liability for any of the services performed or materials supplied by the Exposition contractors.

Each Exhibitor will be supplied with standard booth equipment consisting of a rear background of curtains on a frame not to exceed 8 feet in height, two side dividers of curtains on frames not to exceed 3 feet in height, one 6 foot covered table, and two folding chairs.

5. **USE OF EXHIBIT SPACE.** Exhibitors may not sublet, assign, or apportion any part of the Exhibit space allotted to them, nor represent, advertise or distribute literature for the products or services of any other firm or individual, except as approved in writing by the Management. No Exhibitor will be permitted to display outside the confines of its assigned exhibit space.

6. **RESTRICTIONS.** The Management reserves the right to restrict exhibits which, because of noise, method of operation or any other reason, become objectionable to the Management and/or public attending the Exposition or otherwise detract from or are out of keeping with the character of the Exposition as a whole. The Management may prohibit installation or request removal or discontinuance of any exhibit which, if continued, departs substantially from the design and description given advance approval. In the event of any such restriction, prohibition or removal, the Management shall not be liable for any refund of the exhibit space rental fee or for the Exhibitor's cost and expenses incurred in connection with such restriction, prohibition or removal.

7. **CARE OF PREMISES.** No part of any exhibit and no signs or other materials may be pasted, nailed or otherwise affixed to walls, doors or other surfaces in any way that might damage the Exposition premises or booth equipment and furnishings. Any damages resulting from failure of an Exhibitor to comply with this condition shall be payable to the Management by the Exhibitor. All display material exposing an unfinished surface to neighboring display booths will not be permitted and must be finished at the Exhibitor's expense. The Management reserves the right to have such finishing done and charge the Exhibitor for all costs and expenses incurred.

8. **FIRE AND SAFETY LAWS.** The Exhibitor hereby agrees to comply with all federal, state and local fire and safety laws. Cloth and non-fire retardant materials must be flame-proofed. Electrical wiring must comply with Fire Department and insurance underwriters' rules. Aisles and fire exits may not be blocked by Exhibitor displays. All Exhibitor equipment and property must be confined within the Exhibitor's booth space.

9. **ALCOHOLIC BEVERAGES AND CIGARETTES.** The sale and use of alcoholic beverages and cigarettes or other smoking materials during the Exposition is prohibited; the Rhode Island Convention Center is a non-smoking facility.

10. **LIABILITY AND INSURANCE.** The Exhibitor assumes all risk of loss, damage or injury, resulting from any cause whatsoever, to person or property, by reason of the condition of the Exposition premises, or by reason of the management, control or operation of the Exposition, and hereby releases the Management, its directors, officers, employees and agents, from any and all claims for any such loss, damage or injury sustained by the Exhibitor, or by any employee or agent of the Exhibitor, or by any person whomsoever, whether caused by the actions or omissions of the Management, its directors, officers, employees or agents, or otherwise. The Exhibitor hereby further agrees to indemnify the Management, its directors, officers, employees and agents, against any and all claims for any such loss, damage or injury sustained by the Exhibitor, or by any employee or agent of the Exhibitor, or by any person whomsoever, whether the same be caused by the actions or omissions of the Management, its directors, officers, employees or agents, or otherwise.

Any insurance maintained by the Management in connection with the Exposition will not cover Exhibitor displays. Each Exhibitor must maintain, at its own expense, adequate insurance, including worker's compensation insurance and general liability insurance.

11. **CANCELLATION.** The Management shall have the right to cancel the Agreement with any Exhibitor that fails to make full payment of the exhibit space rental fee by April 2, 2010. In the event of such cancellation by the Management, the Exhibitor shall forfeit any deposit previously paid and shall be liable for the balance of the exhibit space rental fee due.

In the event that any Exhibitor must cancel its Agreement with the Management, the Exhibitor must do so in writing. In the event of any such cancellation by an Exhibitor, the Exhibitor shall forfeit any deposit previously paid and shall be liable for the balance of the exhibit space rental fee due.

In the event the Exposition must be canceled as a result of fire, strike, civil disorder, act of war, casualty force majeure, or any other cause beyond the control of the Management, the Management will make every reasonable effort to re-schedule and/or relocate the Exposition despite such circumstances beyond its control. Should it ultimately be impossible to hold the Exposition by reason of any such causes beyond the control of the Management, the Management shall have the right to retain such part of an Exhibitor's exhibit space rental fee as shall be required to compensate the Management for expenses incurred in connection with the Exposition up to the time that the contingency beyond the Management's control shall have occurred.

Any Exhibitor failing to install its exhibit and make it ready for display at least two hours prior to commencement of the Exposition will forfeit its exhibit space, and such space may be re-assigned by the Management without refund of the exhibit space rental fee to the Exhibitor.

12. **INTERPRETATION AND ENFORCEMENT.** The Management shall have full power of interpretation and enforcement of these rules and regulations and may amend them at any time. The Exhibitor hereby agrees to abide by any and all such amendments to these rules and regulations. All matters in question not covered by these rules and regulations shall be subject to the decision of the Management, and all Management decisions so made shall be binding on all parties affected by them.

13. **GOVERNING LAW.** This Agreement shall be governed by the laws of the State of Rhode Island.

14. **CATERING/CONCESSION/BANQUET/FOOD/BEVERAGE.** The Convention Center must approve, in advance, all exhibitor or Licensee requests for food and beverage sample products distributed from exhibition booths or any areas within The Convention Center. The Convention Center reserves to itself or its agents, contractors, or concessionaires, the sole right to the following services:

A. Sales and serving of all foods and confections for consumption in the Center, beverages (alcoholic and non-alcoholic) and tobacco. Licensee shall not give away or sell items without the written permission of The Convention Center. Licensee is responsible for entering into a separate agreement with The Convention Center's exclusive food and service contractor covering the services to be provided.

B. Sale of souvenirs, novelties, programs and other merchandise. Exhibitors who manufacture, process or distribute food in the normal course of business may distribute food samples, provided their food samples are not larger than bite size, and the beverages are no larger than three (3) ounces.

Exhibitors who do not manufacture, process or distribute food in the normal course of business and would like to distribute food samples must purchase their food samples from The Convention Center's food service contractor, at retail prices, and no restrictions on the size will be applied.